

Central Appalachian Missionary Conference of the United Methodist Church

Minutes of the Charge Conference 2023

Church: _____ Pastor: _____

Date: _____ Location: _____

Recording Secretary: _____

Reports:

Lay Servant's Continuation Report (include each report on proper form)

Who has been approved for continuation as a Lay Servant:

List those who would like to become a Lay Servant and is ready for LACE training

Are you on track to paying 100% of your apportionments? Yes _____ No _____

(If "NO", please give a detailed explanation on separate page)

Has the Parsonage been inspected? Yes _____ No _____

This must be completed annually by the PPRC designated person, a Trustee and Pastor the report needs to be attached to Minutes.

Were identified problems at the parsonage fixed? Yes _____ No _____

When was roof replaced? _____

Appliances and HVAC Checked? Yes _____ No _____

Changes in property matters? Yes _____ No _____

If "Yes" please give a detailed report on separate sheet

Are all properties fully / adequately insured? Yes _____ No _____

Name of Insurance Company: _____

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Recommended persons for Candidacy for Ordained Ministry:

Continuing: _____

New: _____

The following must be acted upon by the Administrative Council / Board / Lead Team prior to Charge Conference to be ready to submit the Report in its entirety.

___ Nominations Report:

___ Pastor's Compensation:

___ Apportionment Contribution: 15% for each church on the charge

We certify that the above items of business have been approved by action of the governing body of our church and request that these actions be considered as our vote for the Charge Conference.

Date: _____

_____ Chair Person of Administrative Board

_____ Pastor

_____ Treasurer

_____ Pastor Parish Relations Committee Chair