

**Central Appalachian Missionary Conference of the United Methodist Church**  
**Application to Begin and Report / Request for Continuation of Lay**  
**Servant 2023**

This report is for use by the Lay Servant in applying or reporting to the Charge Conference (para. 267.3, 268.3b) The Book of Discipline, 2016. Attach additional pages as needed.

Please print or type:

(Mr., Ms., Mrs., Miss) \_\_\_\_\_ Date \_\_\_\_\_

Address: \_\_\_\_\_ Zip \_\_\_\_\_

Phone (Home): (\_\_\_\_) \_\_\_\_\_ Work: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Church \_\_\_\_\_ City of Church \_\_\_\_\_

Charge \_\_\_\_\_ Conference: \_\_\_\_\_

Check appropriate line: *This is my:*

- A. \_\_\_ Initial application to become a Local Church Lay Servant
- B: \_\_\_ Report/request for continued recognition as a Local Church Lay Servant
- C: \_\_\_ Initial request to be recognized as a Certified Lay Servant
- D: \_\_\_ Report/request for continued recognition as Certified Lay Servant for year beginning \_\_\_\_\_ and ending \_\_\_\_\_

**I. TRAINING**

- 1. Have you completed a basic course for Lay Servants as offered by your conference? Yes \_\_\_ No \_\_\_  
If yes, date \_\_\_\_\_
- 2. Have you completed an advanced course for Lay Servants? Yes \_\_\_ No \_\_\_  
If Yes, give title of course completed most recently and date: \_\_\_\_\_  
\_\_\_\_\_

Also, list other advanced courses and dates: \_\_\_\_\_  
\_\_\_\_\_

- 3. In what activities have you engaged (and/or what books or other resources have you read or used during the past year) to help you:
  - a. Grow in your spiritual life? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - b. Strengthen your spiritual gifts? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**II. SERVICE AND SUPPORT DURING LAST YEAR** (*Omit this section if applying for the first time.*)

4. Check and explain activities that you participated in as a Lay Servant in your local church:

[ ] a. Worship services: \_\_\_\_\_  
\_\_\_\_\_

[ ] b. Devotional messages: \_\_\_\_\_  
\_\_\_\_\_

[ ] c. Taught classes : \_\_\_\_\_  
\_\_\_\_\_

[ ] d. Performed outreach ministries in community: \_\_\_\_\_  
\_\_\_\_\_

[ ] e. Other services (list): \_\_\_\_\_  
\_\_\_\_\_

5. If you are a Certified Lay Servant, report how many times you have served beyond your local church this past year:

A. Pulpit Supply \_\_\_\_\_ Speaker at groups/organizations \_\_\_\_\_ Group Leader \_\_\_\_\_  
In caring ministries \_\_\_\_\_

b. List other activities and their frequency: \_\_\_\_\_  
\_\_\_\_\_

6. Have you had adequate opportunities to serve as a Lay Servant this past year? Yes \_\_\_ No \_\_\_  
If no, indicate areas of serve you are interested \_\_\_\_\_  
\_\_\_\_\_

7. What additional training or support do you need or believe could be offered to all Lay Servants?  
\_\_\_\_\_  
\_\_\_\_\_

8. Other suggestions to improve or expand the Lay Servant program in this annual conference:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**III. RECOMMENDATIONS**

9. I request the recommendation of the pastor and the charge conference (or Administrative Council) to be recognized as a Local Church \_\_\_\_ Certified \_\_\_\_ Lay Servant for the coming year.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Applicant/Lay Servant

10. As pastor, I recommend that this request for recognition as a Local Church \_\_\_\_ Certified \_\_\_\_ Lay Servant be approved for the coming year.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Pastor

11. The charge conference (or Administrative Council) recommends the person named above to the conference committee on Lay Servants for a recognition as a Local Church Certified Lay Servant for the ensuing year.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Chairperson of Admin. Council

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Conference Superintendent

**IV. ACTION OF CONFERENCE COMMITTEE ON LAY SERVANTS (and dates)**

12. Application/report received \_\_\_\_\_ 13. Basic course completed \_\_\_\_\_

14. Most recent advanced course completed \_\_\_\_\_

15. Interview with committee \_\_\_\_\_

16. Service interests and specialties \_\_\_\_\_

17. Approved for recognition as Local Church Lay Servants \_\_\_\_\_

18. Approved for recognition as a Certified Lay Servant \_\_\_\_\_

19. Comments \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_