

Central Appalachian Missionary Conference of the United Methodist Church

Trustees Report / Parsonage Survey 2023

Church Report

Charge: _____ Date: _____

Churches: _____

Pastor: _____ Superintendent _____

TRUSTEES:

Are you incorporated? Yes _____ No _____

Has your church or charge made changes in property matters (values, purchases, improvements)? Yes _____ No _____ (if Yes, please list)

Adequately Insured? Yes _____ No _____

Name of Insurance Company _____

Worker's Compensation? Yes _____ No _____ (According to state law, every church MUST have Worker's Compensation that covers the pastor and other employees)

Does your church have a cemetery? Yes _____ No _____

Parsonage Survey Completed in past 12 months? Yes _____ No _____

Parsonage Report - The walk through review should be done together by a member of the Pastor-Parish Relations Team, a member of the Trustees Team, and the pastor. As a rule of thumb, would you and/or members of your congregation be willing to live in the parsonage as it is at the present? This form will be requested at the Annual Charge Conference meeting. Paragraph 2533.4 in The Book of Discipline 2016.

Name of person who conducted the Review: _____

Date of Review: _____

Signatures (required)

Pastor: _____

Trustee Chair: _____

Pastor Parish Relations: _____

Superintendent: _____

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1. Does your church rent the parsonage? _____

2. If your church does rent the parsonage, how much is monthly rent? _____

3. If your church does rent the parsonage, is there a lease agreement? _____

4. List any major repairs or purchases during the past year

5. List any concerns or repairs that have been detected that need to be addressed

6. Have these concerns been reported to Pastor Parish Relations Team and Trustees?

Yes _____ No _____

7. What is the Timeline for making these repairs/purchases?

8. Any other comments (add an additional page to this form if necessary)

9. Did the pastor refuse to review the parsonage? Yes _____ No _____

If “yes”, please explain:

